



# TOURISM FINANCE CORPORATION OF INDIA LIMITED

(CIN L65910DL1989PLC034812)

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## INFORMATION REGARDING EXTRA-ORDINARY GENERAL MEETING (EGM)

1. Extra-Ordinary General Meeting (EGM) of the Company will be held on **Friday, the 3<sup>rd</sup> day of July, 2020 at 11.00 a.m.**, through Video Conferencing (VC)/other Audio Visual Means (OAVM) in compliance with the applicable provisions of the Companies Act, 2013 read with MCA General Circulars No. 14/2020 and 17/2020 dated 8<sup>th</sup> April, 2020 and 13<sup>th</sup> April, 2020 respectively to transacted business as contained in the Notice calling EGM. Members will be able to attend the EGM through VC/OAVM or view the live webcast through the Central Depository Services (India) Limited (CDSL) system at [www.evotingindia.com](http://www.evotingindia.com). Physical attendance of the Members is not required at the EGM venue.

### 2 Notice Calling EGM

In terms of relevant Circulars, Notice calling EGM has been sent through electronic mode only to those Members whose e-mail IDs are registered with the Company/Registrar & Share Transfer Agent (R&STA)/ Depository Participant(s). Hence, no physical copy of the EGM Notice has been dispatched. The Notice calling EGM is available on the website of the Company at [www.tfcilt.com](http://www.tfcilt.com), of CDSL at [www.evotingindia.com](http://www.evotingindia.com), being the agency appointed for providing remote e-voting facility, of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively.

### 3. Manner of Attending the EGM

Members may join the EGM through VC/OAVM 15 minutes before the scheduled time of the commencement of the Meeting through the CDSL e-Voting system at <https://www.evotingindia.com> under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.

### 4. Manner of casting votes(s) through Evoting:

The Company is providing its Members facility to cast their vote by electronic voting system from a place other than the venue of the meeting (remote e-voting) on the resolution placed before the shareholders at the EGM. The remote e-voting period begins on **Tuesday, June 30, 2020** at 9.00 a.m. (IST) and ends **Thursday, July 2, 2020** at 5.00 p.m. (IST). The remote e-voting module shall be disabled by CDSL thereafter. Remote e-voting shall not be allowed beyond the above mentioned date and time. Members who have casted their votes through remote e-voting may attend the EGM through VC/OAVM but shall not be entitled to cast their vote their again. Only those Members/shareholders who will be present in the EGM through VC/OAVM facility and have not casted their vote on the Resolutions through Remote E-Voting and are otherwise not barred from doing so, shall be eligible to vote through E-Voting system in the EGM. Shareholders may access the same at <https://www.evotingindia.com> under shareholders/members login by using the remote e-voting credentials. Kindly refer to the EGM Notice for detail instructions for remote e-voting and e-voting at EGM. The cut-off date for membership purposes for the purpose of e-voting eligibility has been fixed as Friday, June 26, 2020. A person whose name is recorded in the register of member or in the register of beneficial owners maintained by the Depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting or e-voting in the EGM.

### 5. Manner of Registering/updating email address:

Members holding shares in physical form or those who have not registered their e-mail ID with the Company can cast their vote through remote e-voting or through e-voting system during the Meeting by registering their e-mail ID and applying to the Company for attending the EGM. Detailed instructions are provided in the EGM Notice. Those shareholders whose e-mail IDs are not registered can register their e-mail ID with R&STA at [admin@mcsregistrars.com](mailto:admin@mcsregistrars.com); [helpdeskdelhi@mcsregistrars.com](mailto:helpdeskdelhi@mcsregistrars.com) by providing their name registered as per the records of the Company, address, E-mail ID, PAN, DP ID/Client ID or Folio Number and Number of shares held by them.

In case of any query / grievance(s) connected with the electronic voting, members may contact Mr. Rakesh Dalvi, Manager, CDSL at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call 1800225533.

For Tourism Finance Corporation of India Ltd.

Place: New Delhi

Date: June 23, 2020

Sanjay Ahuja  
Company Secretary